

**Mountain Vista Fire District Board Meeting
2292 W Magee Rd, Suite 180-190**

Monday, April 18, 2011

Meeting Minutes

Agenda

- I. CALL TO ORDER at 6:30 PM by Chairman Archuleta followed by ROLL CALL

Members Present

Peter Archuleta, Chairman
Mike Treece, Treasurer
Donna Heidinger, Clerk
Jerry Phillips, Director

Absent

Earle Ruhnke, Director

Staff Present

Scott Butler, Administrative Chief
Lorrie Palmquist, Executive Asst
Eric Hawkins, Attorney

The Pledge of Allegiance was recited by all present.

- II. CALL TO THE PUBLIC

There were no applications to speak from the public.

- III. CONSENT AGENDA

- a. Meeting minutes and Executive Session minutes from March 21, 2011
- b. Meeting minutes from March 28, 2011
- c. Minutes from April 11, 2011 WorkStudy Session

Treasurer Treece commented that the WorkStudy Session minutes need to include more of the discussion with Rural Metro. Chief Butler commented that many of the questions asked were not specifically on the agenda. Treasurer Treece asked to pull the April 11 minutes for revision.

Clerk Heidinger moved:

To approve the meeting and Executive Session minutes for March 21, 2011

To approve the meeting minutes for March 28, 2011

To revise the April 11 minutes and resubmit them for approval at the next meeting

Director Phillips seconded.

Motion passed unanimously.

IV. ADMINISTRATIVE CHIEF'S REPORTS AND UPDATES

a. March 2011 Financial Statements

Treasurer Treece had several questions regarding the Income Statement. He suggested that he come in and discuss the issues with staff. Director Phillips suggested that staff overnite the financial information to Treasurer Treece before each meeting. Clerk Heidinger commented that the Board did not address change orders for the engines. Attorney Hawkins stated that he will look at the policies & procedures regarding contracts and expenditures. Treasurer Treece commented that he just wants to know what the items are, not complaining, just wants clarification.

Director Phillips motioned to accept the Financial Statements for March 2011.

Treasurer Treece seconded.

Motion passed unanimously.

b. District Correspondence

Administrative Chief Butler pointed the Board's attention to the ISO letter in their packets. He commented that this was just received and there was not enough time to go through it in detail to verify that it matches what was submitted. He further commented that the District has the opportunity to call and ask for a level 3 rating. Installation of hydrants, the new Shannon Station, and additional personnel were all considered when the plan was submitted. Treasurer Treece inquired about payment for the work that was done. Chief Butler responded that it was his hours plus time spent by RM to prepare and submit the information. He further commented that the District does not get to pick their own rating. Chairman Archuleta asked how the rating will impact the District financially. Chief Butler responded that it will not impact the District financially, but may possibly have an insurance impact. Treasurer Treece commented that Golder Ranch constantly touts a rating of 3, and one of the best in the country. He further stated that the ISO rating could be a very good marketing tool particularly in light of the District's plan to annex. Chairman Archuleta commented that the rating may affect the District's marketing plan and asked Administrative Chief Butler to contact them. Chief Butler stated he will contact them and send a coversheet listing important points. He directed the Board to the website address listed on the ISO letter. Chairman Archuleta stated that he wants to be a part of any discussions. Treasurer Treece stated that he would like to see a Chief's report explaining why the rating dropped, equipment, manpower, what is covered, water tender system, etc. Chairman Archuleta stated that he is curious as to why water agencies were interviewed. Chief Butler responded because of water distribution issues, location of hydrants, etc. Chief Stoltenberg stated that he and Chief Butler discussed pulling out the ISP gradings from the 3 smaller districts and review them. He further commented that water distribution systems, a manned ladder truck, a reserve ladder, more information regarding the Shannon station, and rescue 70 having additional personnel will boost the rating. He commented that we can do things to reduce this to a 3. He reported that there are only 62 departments in the country with an ISO of 1, and none are in Arizona. Director Phillips asked for this to be placed on the agenda for the May meeting. Treasurer Treece expressed the general consensus from the Board to maintain the District's right to contest the rating.

Director Phillips inquired about an item he received concerning FDAT. Attorney Hawkins responded that it looks like the FDAT reduction will go through this time because it has been attached to a new bill and representative Proud chose not to offer our amendment. Chief Butler commented that we need to wait and see how this plays out because it is not at a point to take legal action yet. Attorney Hawkins stated that there is still time to make a legal decision. He reminded the Board that the

FDAT reduction does not impact FY 11-12 budget, but if it goes through, it will impact the FY 12-13 budget.

c. Rural Metro Reports

Chief Stoltenberg stated that his computer has been down for a week. Clerk Heidinger asked if MVFD responded to the incident in which a car went through a house at Ina and La Canada. Chief Stoltenberg responded in the affirmative stating that the incident happened when a bank robber ran a red light and lost control of his vehicle, running it through a garage and into the house. MVFD was the first responder on the scene and NW Fire never got the call. Brief discussion ensued. Director Phillips commented, "Good job."

V. DISCUSSION AND/OR ACTION ITEMS

a. Staff presentations and discussion of draft FY 2011-12

Administrative Chief Butler stated that the budget information presented tonight is the working draft and not the proposed budget. He further stated that a budget draft has to be approved at the May meeting so that there will be enough time to publish it before the Public Hearing on June 20. Lorrie presented the working draft of the FY 11-12 budget. Discussion ensued as every item was addressed. Chairman Archuleta stated that the Board has not addressed the tax rate increase. Treasurer Treece commented that he would like to see line items for such expenditures as cost-plus contract with RM, marketing, an amortization/replacement fund, annexation cost, and hydrants. Chairman Archuleta stated he would like to see a capital improvements budget. Discussion ensued about these items. Chief Butler commented that Chief Brandhuber has been out of town and, therefore, they have not been able to meet regarding the cost-plus or annexation issues. Chairman Archuleta stated that he has a meeting scheduled next Tuesday with Mr. Karolzak of RM. He asked for the Board's input on the issue of annexation to take to Mr. Karolzak. Chairman Archuleta asked the Board to schedule a WorkStudy session on the Budget. The Board decided to set a WorkStudy session for Monday, May 2 at 5 PM. Sandwiches will be provided. Clerk Heidinger will join by phone.

VI. ADJOURNMENT

Clerk Heidinger motioned to adjourn the meeting.

Director Phillips seconded.

Meeting adjourned at 8:39 PM.

Approved By: _____

Date: _____