

**Mountain Vista Fire District Board Meeting  
2292 W Magee Rd, Suite 180-190**

**Monday, June 20, 2011**

**Meeting Minutes**

**Agenda**

- I. CALL TO ORDER at 6:30 PM by Chairman Archuleta followed by ROLL CALL

**Members Present**

Peter Archuleta, Chairman  
Mike Treece, Treasurer  
Donna Heidinger, Clerk  
Jerry Phillips, Director  
Earle Ruhnke, Director (present by phone)

**Absent**

**Staff Present**

Scott Butler, Administrative Chief  
Lorrie Palmquist, Executive Asst  
Eric Hawkins, Attorney

The Pledge of Allegiance was recited by all present.

- II. PUBLIC HEARING: FY 2011-12 BUDGET

- A. The Mountain Vista Fire District Board will hold a public hearing to hear those who appear and wish to comment on the proposed FY 2011-12 annual budget.

The Public Hearing was opened at 6:30 PM. The floor was opened for discussion, but hearing none, the hearing was closed at 6:35 PM.

Clerk Heidinger motioned to close the Public Hearing. Director Phillips seconded.

Vote: ***Unanimous. Motion Carried.***

- III. CALL TO THE PUBLIC

There were two applications to speak from the public.

- (1) Mr. Grey Carpenter addressed the Board. Mr. Carpenter lives on Spectacular Way near Blue Bonnet & Twin Peaks, an area adjacent to the MVFD. He attended the meeting this evening on behalf of two homeowner's associations. The neighborhood watch groups in his area wish to become a part of MVFD if the annexation by NWFD fails. He stated that the reason is cost-driven and there is no animosity toward NWFD, further commenting that the MVFD rates are more favorable. He stated that based on conversations with neighbors, the majority of the homeowners in his area would be in favor in annexation into the MVFD.

Administrative Chief Butler responded, commenting that it is not appropriate to discuss this issue while the area is still under possible annexation by NWFD. Mr. Carpenter stated for the record that he was present this evening to clearly state the interest of the majority of homeowners in his area.

- (2) Mr. Jack Rumps addressed the Board. He is also a resident living on Spectacular Way. He stated his understanding of the situation, but inquired about how the residents will receive service after July 1. He asked if the residents could contract with MVFD. Administrative Chief Butler clarified that MVFD has agreed with NWFD that as long as NWFD is engaged in the annexation process, MVFD will provide services in that area. Mr. Rumps specifically inquired about the liability for the residents in the annexation area. Chief Brandhuber responded that MVFD has stepped up and will continue the response model through this time period. He explained that since the residents were previous RM subscribers, then all those calls through MVFD will continue to be provided at no cost to the resident as a way of showing gratitude for prior participation with RM.

IV. CONSENT AGENDA

- a. Meeting minutes and Executive Session minutes from May 16, 2011
- b. Meeting minutes and Executive Session minutes from June 6, 2011

Clerk Heidinger motioned to accept the minutes as presented. Director Phillips seconded.  
Vote: ***Unanimous. Motion carried.***

V. ADMINISTRATIVE CHIEF'S REPORTS AND UPDATES

- a. May 2011 Financial Statements

Clerk Heidinger inquired about how the Magee project is going in relation to the budget. Chief Butler responded that we are under budget at one-third of the way through the construction process, with only 1 change order. Clerk Heidinger inquired about the change order. Chief Butler responded that one of the original sub-contractors went bankrupt after signing with Lloyd, so we went to the next sub-contractor. Treasurer Treece inquired why Lloyd would not be covering that expense. Chief Butler responded that Lloyd has a contingency clause in their contract. He further commented that the actual cost of the change order will occur at the end of the construction process.

Chairman Archuleta asked if there were any more questions relating to the May financial statements. Treasurer Treece stated that he spoke with Lorrie about a few items, and that he is comfortable with the statements.

- b. District Correspondence

There was no correspondence for discussion.

- c. Rural Metro reports

Chief Stoltenberg addressed the Board. He stated that RM is on track with the previous year. He stated that there were 5 exceptions listed on the report, and that reasons were provided. He further commented that he was able to update the District map on his computer to include all boundaries. Director Phillips commented, "Very nice."

Clerk Heidinger inquired about the ISO rating and Opticom cable problems. Chief Stoltenberg responded that the new Opticom cable just arrived today. RM is still working on the response letter regarding the ISO rating. He further stated that RM is in the process of sending in training records for the ISO packet reassessment of the grade we received. Clerk Heidinger commented, "Thank you for doing that." Treasurer Treece commented that he received an email stating the problem with the cables was cleared up. Chief Stoltenberg responded that 2 cables were ordered, but only 1 was received.

Clerk Heidinger inquired about the 2 calls on Bluebonnet road. Chief Stoltenberg clarified that these calls were out of District. Chief Stoltenberg commented that many out of District calls were in the area which Golder Ranch just took over. He further commented that many of the calls were invalid-assist calls with no lights and normal traffic, so a normal response time is around 10 minutes.

Chief Stoltenberg stated that the last report in the packet is Willie's report. There were no fires during the month of May and no investigations.

Director Phillips stated, "Good job."

#### VI. DISCUSSION AND/OR ACTION ITEMS

- a. Discussion and possible motion to approve the 2011-2012 budget and direct staff to notify the Pima County Board of Supervisors

Director Phillips motioned to adopt the 2011-2012 fiscal year budget of \$ 4,876,531 and encumber and transfer the balance of the fiscal budget from 2010-2011 to cover outstanding warrants and expenses from the previous year. Clerk Heidinger seconded.

**Vote: 4/1. Motion carried.** Chairman Archuleta, yes; Clerk Heidinger, yes; Director Phillips, yes; Director Ruhnke, yes; Treasurer Treece, no.

- b. Discussion and motion to approve the FY 2010-2011 audit contract with James Saunders, CPA, for a fee, not including expenses, not to exceed \$6,500

Treasurer Treece inquired about what was paid last year. Chief Butler responded that the contract amount is the same as last year, and we spent an extra \$500-600 for lodging and expenses. Treasurer Treece commented that there are not many auditors who specialize in auditing Fire Districts.

Director Phillips motioned to approve the audit contract with James Saunders, CPA. Clerk Heidinger seconded. **Vote: Unanimous. Motion carried.**

- c. Discussion and approval of Amendment #3-2011 Fire Protection and Emergency Medical Services Agreement between MVFD and RM

Chief Butler stated this is one of the items discussed in the budget preparation. He further commented that this is the amount provided by RM and staffing is to begin July 1. Chairman Archuleta clarified that this brings us up to 12 firefighters with 4 men on each truck.

Clerk Heidinger moved to approve amendment #3. Director Ruhnke seconded.

**Vote: Unanimous. Motion carried.**

Director Phillips motioned to adjourn to Executive Session to address the following items:

- d. Discussion and action regarding the Administrative Chief's employment contract
- e. Discussion and action regarding the RM proposal for annexation of the Foothills
- f. Discussion and action regarding the RM proposal for cost-plus contract

Clerk Heidinger seconded.

Meeting adjourned to Executive Session at 6:59 PM.

Regular meeting reconvened at 8:50 PM.

The following action was taken:

- VII. d. Discussion and action regarding the Administrative Chief's employment contract  
Clerk Heidinger motioned to offer the Administrative Chief the same employment offer as before with the difference of extending the contract to an annual basis. There was no second.  
***Motion failed.***
- e. Discussion and action regarding the RM proposal for annexation of the Foothills
- f. Discussion and action regarding the RM proposal for cost-plus contract  
Clerk Heidinger motioned to approve the RM proposal for annexation into the Foothills and a cost-plus contract, and proceed with their proposed Memorandum of Understanding (MOU) with the change of language on item #4 as directed by MVFD Attorney Eric Hawkins.  
Director Phillips seconded. ***Motion passed unanimously.***

VIII. ADJOURNMENT

Director Phillips motioned to adjourn the meeting. Clerk Heidinger seconded.  
Meeting adjourned at 9:00 PM.

**Approved By:** \_\_\_\_\_

**Date:** \_\_\_\_\_