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**BOARD MEETING
MONDAY, SEPTEMBER 13, 2010**

**Mountain Vista Fire District
2292 W Magee Rd, Suite 180-190**

Meeting Minutes

Agenda

- I. CALL TO ORDER at 5:42 pm by Chairman Ruhnke followed by ROLL CALL

Members Present

Earle Ruhnke, Chairman
Jerry Phillips, Treasurer
Donna Heidinger, Clerk
Mike Treece, Director
Peter Archuleta, Director (arrived at 5:53)

Absent

NONE

Staff Present

Scott Butler, Administrative Chief
Lorrie Palmquist, Executive Asst
Eric Hawkins, Attorney
(present by phone until
arrived at 6:30)

The Pledge of Allegiance was recited by all present.

Treasurer Phillips motioned to go into Executive Session. The motion was seconded by Clerk Heidinger.
Motion passed unanimously.

- II. DISCUSSION ITEMS

- a. District contract with Rural Metro Corporation
b. Update on the fire code enforcement within the town of Oro Valley

Treasurer Phillips motioned to go into Executive Session. The motion was seconded by Clerk Heidinger. ***Motion passed unanimously.***

REGULAR MEETING RECONVENED AT 6:40 PM.

- A. PRESENTATION BY JAN AALBERTS-WAUKON, STRATEGIC PLANNING FACILITATOR

From 6:40 PM until 8:25 PM, Ms. Waukon presented the Board with information regarding governance technique and policy-setting instruction. This presentation was given to the Board as a first step in the Strategic Planning process which is to begin in October.

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B. CONSENT AGENDA

a. Executive Session minutes for June 21, 2010

Clerk Heidinger motioned to approve the Executive Session minutes for June 21, 2010. The motion was seconded by Director Phillips. **Motion passed unanimously.**

b. Executive Session minutes for July 19, 2010

Clerk Heidinger motioned to approve the Executive Session minutes for July 19, 2010. The motion was seconded by Director Archuleta. **Motion passed unanimously.**

c. Meeting minutes for August 16, 2010

Director Treece commented that the August 16 draft minutes include a summarized discussion of the Executive Session for that date. He stated that this is inappropriate and should not be documented in the minutes since Executive Session is confidential.

Director Heidinger motioned to amend the August 16, 2010 minutes, deleting any discussion of the content of Executive Session, and to approve the minutes as thereby amended. Director Phillips seconded. **Vote: Chairman Ruhnke, yes; Treasurer Phillips, yes; Clerk Heidinger, yes; Director Archuleta, yes; Director Treece, abstain.**

C. DISCUSSION AND/OR ACTION ITEM

Discussion regarding the revised cost estimates of the previously approved purchase of a staff vehicle and authorization to approve the purchase based on the current cost estimate

Director Archuleta motioned to accept the revised estimate of \$38,403. Treasurer Phillips seconded. **Motion passed unanimously.**

D. ADJOURNMENT

Treasurer Phillips motioned to adjourn the meeting. Clerk Heidinger seconded. **Motion passed unanimously.**

Meeting adjourned at 8:34 PM.

APPROVED BY: _____

DATE: _____